

Floyd County Board of Supervisors Meeting
June 10, 2019, 9:00 AM

UNAPPROVED MINUTES

The Floyd County Board of Supervisors met in the Board Room of the Floyd County Courthouse with the following in attendance: Supv Doug Kamm, Supv Linda Tjaden, and Supv Roy Schwickerath.

Tjaden/Schwickerath moved to approve the agenda as presented. Motion carried 3-0.

Public comment: none.

Updates on various boards/commissions/activities: Supv Tjaden has a tornado After Action Review meeting and the Upper Cedar Watershed Management Improvement Authority quarterly and annual meetings. Supv Schwickerath attended a Conservation Board meeting where discussion included staff is fixing a fence adjacent to property where a complaint had been filed. Supv Kamm attended a Department Head meeting.

The Board will review claims individually following the meeting.

Gary VanderWerf, County Assessor, provided information on Sales Search and Sales List pages added to the existing Beacon website. The cost of the layer is \$2,800 for one-time setup less \$1,000 client discount plus \$1,200 annually. If the Board approves the purchase, Auditor Carr proposes paying this out of General Fund/Dept 52 Data Processing because other GIS expenses are paid out of this department and service would be available through fees collected for GIS users; if the Board does not approve the contact, VanderWerf will pay for this out of the Assessors Fund. The Board would like a presentation once the service is in place.

The Board discussed the Solutions, Inc FY20 contracts for Licensed Code Support Agreement, IBM i Server Management, and Managed Services. The difference between Silver and Bronze Managed Service options were reviewed. Bernie Solomon, IT Director and Auditor Carr recommend the county continue to use the Silver level for Managed Services for FY20 and possibly consider the Bronze level in subsequent years.

Update on law enforcement center/courthouse renovations: Collection of data sheet information continues with all departments. Utility contracts, title conveyance of Jackson St, and parking plans are in the works. Supv Tjaden is staying in contact with representatives of 500 N Grand regarding potential location options. Supv Kamm will look into silt logs staked above the sidewalk to manage weeds for the property across the street. Jason McDonald, McDonald Mowing Service, contacted Auditor Carr to inform her of his mowing and snow removal contract with Casey's General Store and requested the county custodians no longer mow the property.

The Board discussed taking future action allowing the chair to approve new, changes or cancelled VISA card holders for the proposed eBusiness Account and Auditor Carr administering those changes on the website. The Board also discussed the county credit card policy and adding language to the employee handbook to notify employees of responsibilities of charging on county cards/accounts. Ahlers & Cooney attorney Ann Smisek's opinion is that all department heads and elected officials should seek Board of Supervisors approval prior to opening a charge account or credit card. Auditor Carr will work with Smisek regarding updates to policies.

The Board reviewed employees who have compensation time banked. Three employees have over 60 hours and have carried balances for five years. Smisek has provided options to better manage this time, including requiring comp time be use prior to vacation time, paying out time and/or limiting the number of hours to carry over. Smisek suggests department heads manage this time and will assist in revising the policy.

The Board noted fees collected by the Auditor, Recorder and Sheriff for the quarter ending March 31, 2019.

Future agenda items: Credit Card/Charge Account policy, Compensation time policy, Capitalization policy, and ATV/UTV presentation at ISAC's conference in August.

Schwickerath/Tjaden moved to adjourn. Motion carried 3-0.

ATTEST: _____

Gloria A. Carr
Floyd County Auditor

Douglas A. Kamm, Chair
Floyd County Board of Supervisors