

**FLOYD COUNTY SECONDARY ROADS  
PERMIT TO ALTER PUBLIC RIGHT-OF-WAY**

PERMIT NO.: \_\_\_\_\_

**OWNER:** After reviewing the specification sheet on page 2, complete the OWNER section of this permit and return to the Engineer's Office, 101 S. Main St., #201, Charles City, IA 50616. Also, on the enclosed map, place an X in the area in which you wish to work. (If no map enclosed, please sketch your own map.)  
Upon approval by our Superintendent and County Engineer, the permit will be returned to you with remarks and stipulations noted below. Once you receive the approved permit, you may go ahead with the work. Please note that the permit will expire one year from the approved date. If you have any questions, call the Engineer's Office at (641) 257-6151.

Request is hereby being made by: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
street no. city/state/zip

to alter the public right-of-way at a location described as: \_\_\_\_\_  
Township name Sec.# - Twp.# - Range #

by performing the following work (if new/widen drive, give top width of total drive): \_\_\_\_\_

\_\_\_\_\_

Signature of **OWNER**: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\*

**ENGINEER'S OFFICE:**

**PIPE CAN BE DELIVERED TO SITE WHEN PAID FOR AT THE ENGINEER'S OFFICE.**

**Please review specifications on reverse side with attention to #'s 2, 7 & 8.**

\*\*\*\*\*

Approved: \_\_\_\_\_ Superintendent: \_\_\_\_\_

EXPIRATION DATE: \_\_\_\_\_  
County Engineer: \_\_\_\_\_ Date: \_\_\_\_\_

Pipe delivered by: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\*

Inspected: \_\_\_\_\_ Date: \_\_\_\_\_

## **Specifications and Stipulations**

1. Permit holder or his contractor shall furnish County with proof of Public Liability Insurance naming Floyd County as insured if work is to be performed from road side. In the absence of Liability Insurance, permit holder is allowed to perform work from field side only.
2. Any and all fill material placed within the right-of-way shall be compatible soil and shall be free from rock, rubble, and excessive organics.
3. An entrance may be installed by the property owner or by a contractor. The culvert pipe diameter will be determined by the County.
4. Only new culvert pipe may be used in the construction or widening of accesses. Culvert pipe may be purchased from the County. Upon receipt of payment, the County will deliver culvert pipe to the desired location. (Prices of culvert may change due to time frame between permit approval and date culvert is paid for by owner.)
5. Adequate warning devices are necessary to alert vehicular traffic and detour road traffic if the road is closed. Warning signs will be furnished by the County upon request.
6. Ditch cleaning shall be limited to the removal of silt which has changed the original drainage of the roadside ditch.
7. The permit holder shall be responsible for contacting all applicable utility companies through "One Call" for the purpose of locating any and all utilities within or near the area of work to be performed by approval of this permit. The "One Call" phone number is 1-800-292-8989 and should be called 48 hours, excluding Saturday and Sunday, prior to digging.
8. Approved crushed stone or gravel surfacing shall be applied to all newly constructed accesses by the permit holder.
9. Future maintenance of the culvert pipe and access surfacing, if needed, shall be done by the County.
10. This permit will expire one year from the County Engineer's approval. Written extensions may be granted to this permit period when requested.

Any non-compliance with the above stipulations or specifications, as deemed so by the highway authorities, shall constitute an obstruction in public roadway. As per Code of Iowa, Chapter 319, the obstruction shall be removed and the cost for such removal shall be assessed against the owner or person responsible for placement of obstruction.