

Floyd County Board of Supervisors Meeting  
January 4, 2021, 9:00 AM

UNAPPROVED MINUTES

The Floyd County Board of Supervisors met for the annual organizational meeting in the Assembly Room of the Floyd County Courthouse with the following in attendance: Supv. Linda Tjaden, Supv Doug Kamm, and Supv Roy Schwickerath.

Kamm/Tjaden moved to approve the agenda as presented. Motion carried 3-0.

Kamm/Schwickerath moved to appoint Supv Linda Tjaden as Chairperson for the Board of Supervisors for 2021. Motion carried 3-0. Supv Tjaden continued with the meeting. Supv Tjaden commented that although public comments are not listed on the agenda, the public can make comments during any agenda item.

Schwickerath/Tjaden moved to appoint Supv Doug Kamm as the vice chair of the Board of Supervisors to conduct meetings in the absence of the Chair. Motion carried 3-0.

Law Enforcement Center/Courthouse Project: Brian Shindelar, Samuels Group Site Superintendent, provided contractor updates: Dean Snyder is working on door hardware and painters should start priming this week; Young Plumbing is working on heating and water lines; Young Heating is working on duct work; Paulson Electric is working on pulling wires and roughing in the elevator equipment room; Rusty Berger is laying block walls in the lobby area; Prowall completed dry wall finishing in the Sheriff's area and has moved to the south end of the addition; Continental Fire is working in the mechanical room; Zephyr's aluminum and glass for windows should arrive this week. There will be an Owner-Architect-Contractor meeting on Thursday afternoon. Supv Schwickerath received notice of the sprinkler system flushing; Shindelar commented that Young Plumbing flushed the system and Continental Fire needs paperwork to confirm the work. Supv Tjaden will follow up with Tim Nordlund, Samuels Group Project Manager, regarding reassigning notices in Procure to be sent to her as the new board chair.

Coronavirus (COVID-19): The positivity rating is 10.6%; there are 1,293 total cases and 34 deaths. Auditor Carr reported that Ahlers & Cooney reps will be notifying counties of the CARES Act extensions when information becomes available and some counties are extending their policy's expanded leave time beyond the December 31 and suggested the board may want consideration doing an extension at next week's regular meeting. Supv Tjaden will discuss COVID concerns at tomorrow's monthly Department Head meeting.

Schwickerath/Kamm moved to approve Supervisor appointments. Motion carried 3-0. Appointments are as follows: All Board Members: Assessor's Conference Board and

Linda Tjaden	Doug Kamm	Roy Schwickerath
Business Improvement Committee	CC Area Development Corp	Ambulance Commission
CC Joint Entity Committee	CC ADC Asset Management Committee	Central Iowa Juvenile Detention Ctr
Community Revitalization (liaison)	CC ADC Jobs Potential Review Committee	Conservation Commission (liaison)
County Dept Head Mtg/BOS Rep	CC Chamber of Commerce (liaison)	County Social Services Board
County Risk Management Committee	Cedar Valley Transportation Center (liaison)	E911 Board
County Social Services Board (Alt)	Central Iowa Juvenile Detention Ctr (Alt)	Emergency Food and Shelter Program
Courthouse Security Committee	FMC Early Childhood Iowa	Emergency Management Comm (Alt)
Cultural Entertainment Dist. Grant Comm	FMC Landfill	FC Communications Advisory Board
E911 Board (Alt.)	Health Board (liaison)	FC Housing Trust Fund Board
Emergency Management Commission	Hotel/Motel Tax Commission (non-voting)	FMC Governance (Alt)
FMC Landfill (Alt.)	IT/Website Committee	Foster Grandparents
FMC Governance (Decat) Board	NIACOG-North IA Council of Governments	NIACOG (Alt)
FOCUS	NIACOG-North Central Regional Emergency Response Commission (Alt)	NIACOG-North Central Regional Emergency Response Commission
Upper Cedar Watershed Management Improvement Authority	NIACOG-No. Central Regional Emergency Planning District Committee (Alt)	NIACOG-No. Central Regional Emergency Planning District Committee-Membership
LEC/Courthouse Core Team	NIACOG-Transportation Policy Bd (Alt)	NIACOG-Transportation Policy Bd
Veteran Affairs (liaison)	Regional Aviation Authority (liaison)	Reg. Workforce-Chief Elected Officials
	Second Judicial District	Second Judicial District (Alt.)
	SW Bypass TIF Board (Alt)	SW Bypass TIF Board
		Upper Cedar Watershed Management Improvement Authority (Alt)

Schwickerath/Kamm moved to continue to hold workshops as needed at 9:00 a.m. on Mondays and regular Board meetings at 1 p.m. on the second and fourth Tuesdays of the month. Motion carried 3-0.

Kamm/Schwickerath moved to authorize the Auditor and other department heads to destroy certain useless documents over ten years old. Motion carried 3-0.

Schwickerath/Kamm moved to approve Res #01-21\* Recurring Claims: Be it resolved by the Board that the County Auditor is hereby authorized to pay claims that are normal and recurring in nature, and to do so without usual action of the Board. Motion carried 3-0.

Schwickerath/Kam moved to name the Charles City Press and Nora Springs-Rockford Register as the official county newspapers. Motion carried 3-0.

Kamm/Schwickerath moved to approve/affirm the appointments to the various departments. Motion carried 3-0. Appointments are as follows:

County Engineer: Dusten Rolando

Public Health/Home Health Care Director: Gail Arjes

General Assistance Director: Raina Kellogg, County Social Services

Sanitarian/E911 Addressing: Jeff Sherman

Zoning Administrator: Jeff Sherman, Interim Administrator

Emergency Management/Safety Coordinator: TBD

Information Technology Director: Bernie Solomon

Medical Examiner: Dr. Royer, Primary; Alternates: Drs. Schweizer, Schrodt, Molnar, Tull

Conservation Director: Adam Sears

Kamm/Schwickerath moved to appoint Carol Hoffarth as a City representative and Jim Erb as a non-elected representative to the NIACOG Board. Motion carried 3-0.

Kamm/Schwickerath moved to appoint Patrick Gebel to the NIACOG Revolving Loan Fund Committee. Motion carried 3-0.

Schwickerath/Kamm moved to appoint Conservation Director Adam Sears to the Map21 Enhancement Board and County Engineer Dusten Rolando to the Map21 Tech Board. Motion carried 3-0.

Schwickerath/Kamm moved to appoint County Auditor Gloria Carr as a non-board of supervisor member to the SW Bypass TIF District Board and County Treasurer Frank Rottinghaus as an alternate. Motion carried 3-0.

Kamm/Schwickerath moved to appoint County Engineer Dusten Rolando to the Cedar Valley Transportation Center Joint Board and give him the discretion to name one of his assistants as an alternate. Motion carried 3-0.

Schwickerath/Tjaden moved to approve Supv Kamm to act as power of attorney for Floyd County business with Farm Service Agency for 2021. Motion carried 3-0.

Kamm/Schwickerath moved to appoint Conservation Director Adam Sears as Weed Commissioner for 2021. Motion carried 3-0.

Kamm/Schwickerath moved to appoint Randy Heitz, Marlowe Jung and Paul Rottinghaus for another 2-year term on the Area Development Corporation Board. Motion carried 3-0.

Kamm/Schwickerath moved to appoint Supv Schwickerath as the primary member to the North Iowa Regional Housing Authority and Jeff Sherman as the alternate board members. Motion carried 3-0.

Kamm/Schwickerath moved to reappoint Sean Pitkin for a 5-year term to the Board of Adjustments. Motion carried 3-0.

Schwickerath/Kamm moved to approve the Floyd County Investment Policy dated January 3, 2012. Motion carried 3-0.

Kamm/Schwickerath moved to approve Res #02-22\* Naming Depositories for 2021 for the Treasurer, Sheriff, and Recorder: Be it resolved that the Floyd County Board of Supervisors of Floyd County, Iowa, approves the following list of financial institutions to be the depositories of Floyd County funds in conformance with the provisions of the Iowa Code. County officials are hereby authorized to deposit Floyd County funds in amounts not to exceed the maximum approved for each respective financial institution: County Treasurer - First Security Bank & Trust, Charles City-\$36,000,000, Bank of America, Des Moines-\$1,500,000, and Two Rivers, Burlington-

\$75,000; County Sheriff - First Security Bank & Trust, Charles City-\$500,000; County Recorder - First Security Bank & Trust, Charles City-\$80,000. Motion carried 3-0.

Kamm/Schwickerath moved to publish gross wages for all county employees for calendar year 2020 as part of these minutes. Motion carried 3-0.

Schwickerath/Kamm moved to approve Res #03-21\* Construction Evaluation Resolution (Master Matrix): Iowa Code sets out the procedure if a board wishes to adopt a resolution relating to the construction of a confinement feeding operation structure; only counties who have adopted and submitted a resolution: 1) can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; 2) may contest the DNR's decision regarding a specific application; 3) agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board between February 1, 2021 and January 31, 2022 and submit an adopted recommendation regarding that application to the DNR; 4) must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix. Be it resolved that the Floyd County Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3). Motion carried 3-0.

Schwickerath/Kamm moved to approve Res #04-21\* Number and Appointment of Deputies, Assistants, and Clerks: Pursuant to Chapter 331.903.1, the Board resolves that the Auditor shall be allowed one deputy, Sandra Hicks, and two clerical positions, Tracy Sindt and Amanda Theilen; and the Sheriff be allowed eleven deputies, Patrick Shirley, Joshua Patrie, Matthew Lovik, Lucas Johnson, Chad Weber, Cody Van Horn, Doyle Schmidt, Luke Chatfield, Brian Tiedemann, Travis Bartz, and Danny Sargent, two clerical positions, Anne-Marie Sherman and Minessa Wiltse, and seven jail staff, April Watenphul, Judith McIntire, Caitlyn Patrie, Rebecca Michael, Dinah Niccum, Jessica Reed, and one to be determined at a later date. Motion carried 3-0.

The Board noted the receipt of the Compensation Board's minutes reflecting their FY22 salary recommendation of 1.5% pay increase for the Attorney, Auditor, Recorder, Treasurer, Sheriff and Board of Supervisors.

The Board noted a pay increases for Brittany Layman, Home Health Care Aide, from \$12.21 to \$12.51 per hour due to completion of required hours of employment (1,041 hours) to advance to the next pay rate effective for the pay period ending December 25. The Board noted a pay increase for Lindsay Wulff, Public Health Registered Nurse, from \$22.55 to \$23.55 per hour following completion of probationary period, effective December 22.

Schwickerath/Kamm moved to approve a pay increase for Erin Myers, County Attorney Victim Witness Coordinator, from \$23.00 to \$24.00 per hour following effective December 15. Motion carried 3-0.

The Board took a brief recess.

The Board conducted FY22 budget reviews for the following departments: Board of Supervisors, Recorder, and Recorder Records Management.

Todd Prichard invited a representative of the Board to participate on January 15 with a group of 8-10 people visiting UNI-TechWorks in Waterloo to observe the academy's innovative manufacturing demonstration processes. Supv Kamm will plan to attend and Supv Tjaden will be a backup if he is unable to attend.

Supv Schwickerath excused himself from the meeting.

The Board continued with FY22 budget reviews for the following departments: Clerk of Court, Human Services, Medical Examiner, Public Defender, County Library, Child Support Recovery, Safety/Risk Management, Juvenile Probation, and Emergency Management.

Kamm/Tjaden moved to adjourn. Motion carried 2-0.

*\*This is a summary of the resolution; full text of resolutions may be inspected during normal business hours in the Floyd County Auditor's office and at [www.floydcoia.org](http://www.floydcoia.org).*

ATTEST: \_\_\_\_\_

Gloria A. Carr  
Floyd County Auditor

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Linda Tjaden, Chair  
Floyd County Board of Supervisors

**Employee Gross Wage Report 1/1/2020 to 12/31/2020**

Rachel W Adam	39.00	Robert A Graham	58,011.31	Carol L Matthes	435.84	Michael J Shanks	60.00
Geraldine R Aikey	280.00	Stephen F Gray	625.60	Julie A McClung	329.50	Catherine A Shatek	28,451.81
Gail A Arjes	71,152.75	Marianne P Griffin	1,697.92	Andrea McFarland	21,270.02	Anne M Sherman	40,723.74
Amy M Assink	56,460.46	Matthew R Hagarty	58,211.15	Judith E McIntire	39,768.02	Jeffrey D Sherman	52,784.49
Mary L Augustin	149.76	Michael Hammond	306.00	Rose Mary Meek	239.20	Patrick A Shirley	75,050.02
Douglas Bacheldor	2,025.13	Carl C Hauser	228.00	Tracy K Merfeld	279.05	Dennis Shollenbarger	120.00
Charles Baker-Clark	72.00	Judy K Hauser	258.00	Becky J Meyer	423.75	Tracy A Sindt	50,049.83
April V Banks	346.05	Alexsandra J Hebel	213.18	Rebecca L Michael	38,677.26	Candace J Smith	523.30
Travis J Bartz	77,281.50	Patricia A Heddens	180.63	Criss D Miller	60.00	Karen H Smith	586.05
Michael J Bauer	228.00	Randall E Heitz	40.00	Judith A Miller	463.12	Karen S Smith	35,128.06
Salud E Baylon	90.64	Bob A Hejna	59,542.86	Ruth A Mitchell	167.83	Bonetta K Sneed	2,064.05
Craig H Begemann	80.00	Janelle L Herrmann	16,209.50	Robert J Mondt	389.44	Bernard J Solomon	58,508.21
Denny A Begemann	57,810.00	Sandra J Hicks	56,594.16	Galen E Montag	90.00	Charles E Souder	300.00
Travis C Bilharz	58,977.86	Sharon K Hicok	225.00	Mary J Mooberry	2,176.50	Timothy A Speas	344.45
Amy M Boggess	10,647.00	Brent D Hinz	16,824.02	Erin L Myers	25,891.98	Norma V Sprague	10,119.46
Susan F Bortz	258.91	Carol J Hoffarth	624.20	Dinah J Niccum	39,758.73	Sherry L Sprung	31,810.65
Janice M Brahn	36,258.73	Jessie L Holm	41,818.50	Eleanor M Nielsen	401.25	Bruce A Squier	20.00
Marty K Brahn	2,182.25	Terry L Holt	132.75	Sandra M Northrup	64,786.88	Patricia K Staudt	200.05
John M Brinkman	57,434.88	Calvin C Hopper	42,845.62	Larissa O'Connor	50,691.38	Tyron J Steere	40,050.42
Eric N Brunner	59,977.80	John A Howe	42,750.87	Kristi R O'Dowd	323.84	Teresa Stevens-Marth	460.45
Julius A Bryant	646.93	Dale R Hughes	58,449.60	Nathaniel S O'Neill	59,249.22	Kevin L Stewart	16,824.01
Barbara L Burton	39,170.12	Dylan L Isakson	14,583.98	Paul E Ott	160.00	Ronald D Stewart	100.00
Alex J Buseman	12,000.00	Susan J Jacob	264.00	Todd M Ott	120.00	Theresa A Stewart	100.00
Casey E Cajthaml	59,220.41	Lee R Jacobs	59,031.75	Brent M Parker	32,456.64	Benjamin E Stika	57,954.95
Gloria A Carr	70,617.56	Ronald W James	186.00	Dorothy A Parson	164.25	Troy Stille	120.00
Danielle Cavanaugh	41,843.67	Queen A Jensen	2,310.72	Caitlyn E Patrie	37,623.20	Gregory L Streich	59,276.28
Martha Cavanaugh	52,049.40	Janet L Johnson	42,963.45	Joshua J Patrie	75,177.98	Katie J Sullivan	34,321.95
Angela J Chapman	20,060.73	Lucas D Johnson	64,563.44	Jolene S Patterson	56,309.98	Constance K Swant	29.25
Luke R Chatfield	52,400.41	Maurice M Johnson	40.00	Brian J Pickar	63,135.78	Diana M Swartzrock	43,615.57
Erica C Chick	458.25	Marilyn Jorgensen	171.00	Melissa Pitzenberger	36,580.40	Barry D Sweet	57,803.77
Lori M Clark	4,916.74	Walker W Jung	60,090.34	Rhonda A Pyatt	123.58	Elaine F Syhlman	420.00
Melissa K Clough	41,025.00	Ann E Kabele	300.00	Gerald L Pyle	60,654.73	Lisa J Taylor	42,807.66
Jeffrey A Crooks	93,775.35	Douglas A Kamm	41,247.22	Gary F Quint	309.12	Staci A Taylor	258.00
Brenda Davis-Hinz	29,120.39	Valnora J Keifer	641.00	Diania K Rankin	28,971.81	Douglas J Temple	16,606.85
Katelyn M Decker	276.00	Nancy M Keough	180.00	Heidi N Reams	44,986.44	Amanda S Theilen	51,359.41
Maria T Deike	20,540.91	Gary A Knecht	4,237.55	Noah A Reams	6,116.00	Brian E Tiedemann	76,681.80
Barbara J Dobson	36,534.08	Karl D Knoke	57,024.18	Jessica R Reed	4,167.54	Randall J Tilton	93,313.63
William J Dolan	40.00	Bruce A Koebrick	47,759.77	Kurtis J Rindels	58,032.97	Larry E Tjaden	40.00
Dorothy D Draeger	1,433.46	Christian M Kreger	662.73	Julie A Ritter	70.00	Linda J Tjaden	41,397.22
Kirk D Drape	294.00	Laurie J Kristiansen	45,185.21	Deborah K Roberts	70,487.34	Bernice H Toepfer	648.45
Hazel S Ducker	4,335.18	Michelle Krumwiede	189.86	Dusten D Rolando	134,733.15	Lyle D Trow	240.00
Jessie A Dugan	339.30	Andrew J Kruse	140.00	Wallace L Ross Jr	120.00	Cody L Van Horn	63,200.14
Pamela Durrwachter	171.00	Samantha J Kruse	180.00	Frank Rottinghaus	70,387.34	Garrett Vander Werf	55,290.67
Lynn D Eifers	100.00	Wayne A LaCoste	57,740.49	Maureen I Ruane	431.55	Gary L Vander Werf	79,342.64
Ruthanne Ellis	159.75	Janelle S Larson	56,309.98	Dennis R Sanvig	140.00	Tyler G Walters	50,963.36
Billy D Faust	157.50	Timothy R Laube	66,814.77	Danny S Sargent	73,627.83	April M Watenphul	40,012.06
Janice F Faust	157.50	Brittany M Layman	13,110.69	Tyler J Scheer	298.22	Chad G Weber	72,148.05
Elsie K Ferguson	166.50	Amy M Leaman	4,284.33	Brandi L Schmidt	61,500.67	Lezlie L Weber	37,067.06
Jewel J Flood	41,694.75	Charles V LeMaster	300.00	Doyle D Schmidt	62,232.36	Charlie Westervelt	60.00
Duane H Folz	62,051.82	Susan LeMaster	171.00	Gerald L Schmitt	40.00	David A Wetherell	60.00
Duane H Folz	100.00	David A Lensing	39,751.20	Mark R Schoeller	14,057.34	Linda D Willemssen	624.50
Joseph C Frascht	62,786.16	Judy M Linde	539.47	Kimberly S Schrage	42,365.21	Dennis R Willert	61,251.45
Sharon C Friedrich	224.25	Janice K Lovik	28,732.47	Todd E Schriever	22,215.41	Sandra L Willman	243.00
Barbara J Fuls	366.75	Matthew R Lovik	76,074.78	Merlyn Schweizer	40.00	Minessa K Wiltse	40,494.00
Stacy L Funte	54,192.07	Wendy J Luft	300.00	Lisa Schwickerath	50,024.50	Lindsey R Wulff	22,948.60
Carolyn M Gary	164.25	Nancy E Lund	64,936.88	Roy Schwickerath	41,247.22	David Youngerman	33.58
Rachel A Ginbey	109,780.82	Stephanie Martinson	31,627.04	Adam M Sears	61,254.61		