

Unapproved minutes

1. Call to Order

Meeting was called to order at 9:00 a.m. Commission members present were Ben Rottinghaus, Pam Erbe-Lines, Guy Carpenter, Dean Tjaden and Allison Staudt. Also present was Jeff Sherman, Planning & Zoning Administrator. Attached to these minutes is a list of additional attendees.

2. Approval of Agenda

A motion to approve the agenda was made by Ben Rottinghaus and seconded by Guy Carpenter. The motion was unanimously approved.

3. Approval of Minutes

The Chair asked if there was a motion for the December 18th, 2020 minutes. A motion to approve the minutes from the December 18th, 2020 meeting was made by Pam Erbe-Lines and was seconded by Ben Rottinghaus. The motion was unanimously approved.

4. Public Comment Period

None.

5. Old Business

6. New Business

Open public hearing regarding petition to rezone.

A request by Anthony & Jennifer Lessin to rezone 5.0 acres from AG to R-1 located at 2945 210th St., Charles City, in the SE SW Section 8, Township 95 North, Range 15 West of the 5th P.M., St. Charles Township, Floyd County, Iowa.

All parties within 500 ft. of the property were notified of this hearing. There were no written or oral objections received by the Planning & Zoning Office.

Discussion from Anthony & Jennifer Lessin stated that they purchased a 5 acre parcel of ground from Anthony's parents, with the intention to build a new house this spring or summer. Anthony did have several of the neighbors asking why they got a letter about the rezoning. Jeff Sherman did have one inquiry from Martha Cavanaugh to see what they were going to do and she had no objections to the zoning change. Dean Tjaden asked for clarification on where the parcel was located in the south west corner along the City limits. Allison Staudt questioned if there was an existing house on the property, which Anthony stated no there was not. Guy Carpenter asked where the house would be located and if they would have to remove any trees. Anthony stated that there was an area that was pampas grass and that is where the house would be located.

Anthony informed the board that he was working with the City to run sewer and water to the house so they would not have any well and septic, unless the City denies the request.

Comments from the public. None.

Chair closed the Public hearing at 9:06 a.m.

7. Review/Action regarding public hearing on approval of zoning change

Chair asked for a motion to approve or deny the request. Ben Rottinghaus made a motion to recommend to the board of supervisors to approve the Zoning change and it was seconded by Pam Erbe-lines. Roll call vote was taken. 5-0 votes yes.

8. Other Business

None

9. Commission comments

None

10. Staff Comments

None

ADJOURNMENT

Chair asked if there was any further business. Chair closed the meeting.

Zoning Administrator
Jeff Sherman

