

Floyd County Board of Supervisors Meeting
June 22, 2021, 1:00 PM

UNAPPROVED MINUTES

The Floyd County Board of Supervisors met at Floyd County Courthouse Assembly Room with the following in attendance: Supv Linda Tjaden, Supv Doug Kamm and Supv Roy Schwickerath.

Kamm/Schwickerath moved to approve the agenda as presented. Motion carried 3-0.

Public comment: Doug Lindaman commented on the appearance of a conflict regarding the purchase of the Living Hope Mennonite Church as reported in the Globe Gazette newspaper and provided a letter with additional detail. Scott Andrews questioned the board's policy when discussing agenda items and if public interaction is allowed and suggested following Hardin County's resolution; Auditor Carr will e-mail the policy to Andrews.

Updates on various boards/commissions/activities: Supv Schwickerath attended the North Iowa Regional Housing Authority meeting. Supv Kamm attended an FMC Early Childhood Iowa meeting. Supv Tjaden attended Law Enforcement Center/Courthouse Owner-Architect-Contractor and Veteran Affairs meetings and an American Rescue Plan webinar.

Schwickerath/Kamm moved to approve the June 7, 8, and 14, 2021 meeting minutes. Motion carried 3-0.

Kamm/Schwickerath moved to approve the claims presented: County #2903-3033, Secondary Roads #21557-21589 and Drains #15031-15032. Motion carried 3-0.

Schwickerath/Kamm resolved to set a public hearing on July 13 at 1:15 p.m. for disposition of parcel #072717800600, 1726 Woodland Dr, Charles City and authorize the Auditor to work with the Assistant County Attorney Randy Tilton to publish notice accordingly with method of disposition. Motion carried 3-0.

Kamm/Schwickerath moved to approve Res #27-21* Appropriation Changes: The Board has reviewed departmental budgets that are in need of adjustment; be it resolved by the Board that budget adjustments for FY21 be adjusted in service area 6 by decreasing Dept 51 General Services by \$25 and increasing Dept 24 by \$25 and in service area 9 by decreasing Dept 51 General Services by \$1,900 and increasing Dept 01 Board of Supervisors by \$1,900. Motion carried 3-0.

Schwickerath/Kamm moved to approve Res 28-21* Public Purpose Service by County Expenditures for Economic Development: The Board has reviewed the various requests for funding for economic development, and has determined that economic development, including new industry, housing, business and job creation to be of benefit to the taxpayers of Floyd County and to be in the public interest; be it resolved, by the Board that the expenditure of public funds for economic development in the FY22 budget is hereby approved with specific claims for reimbursement to be reviewed and approved by the Board as part of its regular proceedings. Motion carried 3-0.

Kamm/Schwickerath moved to set July 1 at 8 a.m. for the annual cash count with the Recorder, Sheriff and Treasurer. Motion carried 3-0.

Schwickerath/Kamm moved to transfer \$25,000 from General Fund to Emergency Management Fund. Motion carried 3-0.

Kamm/Schwickerath moved to transfer \$61,400 from General Fund/Conservation to the Conservation Capital Project Projects fund. Motion carried 3-0.

Kamm/Schwickerath moved to approve Res #31-21* Interfund Operating Transfer: It is desired to transfer monies from the Rural Services Basic Fund to the Secondary Road Fund; said operating transfer of \$1,326,381 from the Rural Services Basic Fund to the Secondary Road Fund is for taxes collected; the Board authorizes said transfer and the Auditor is directed to correct her books accordingly and notify the County Treasurer of the operating transfer, accompanying the notification with a copy of this resolution and the record of its adoption. Motion carried 3-0.

Schwickerath/Kamm moved to approve Res #32-21* Interfund Operating Transfer: it is desired to transfer monies from the General Basic Fund to the Secondary Road Fund; said operating transfer of \$118,136 from the General Basic Fund to the Secondary Road Fund is for taxes collected; the Board authorize said transfer

and directs the Auditor to correct her books accordingly and notify the County Treasurer of the operating transfer accompanying this notification with copy of this resolution and the record of its adoption. Motion carried 3-0.

At 1:30 p.m. the public hearing opened for the Amendment to the Southwest Bypass Urban Renewal Area. Auditor Carr reported that she received no written or oral comments in support of or objection to the amendment. Supv Schwickerath provided an overview of the purpose of the The hearing closed at 1:33 p.m.

Kamm/Schwickerath moved to approve Res #29-21* Resolution to Approve Urban Renewal Plan Amendment for the Southwest Bypass Urban Renewal Area: As a preliminary step to exercising the authority conferred upon Iowa counties by Iowa Code 403, a county must adopt a resolution finding that one or more slums, blighted or economic development areas exist in the county and that the rehabilitation, conservation, redevelopment, development or a combination thereof, of such area or areas is necessary in the interest of the public health, safety or welfare of the residents of the county; and, the Board, together with the City of Charles City, by prior resolution established the Southwest Bypass Urban Renewal Area and adopted an urban renewal plan for the governance of projects and initiatives to be undertaken therein; and, an amendment to the Plan has been prepared which updates the description of the Cambrex Corporation Development Project previously approved in the County's October 24, 2017 Amendment to the Plan; and authorizes the undertaking of new urban renewal projects in the Urban Renewal Area consisting of (a) the use of tax increment financing by the City and the County to fund economic development support payments to Charles City Area Development Corporation in connection with certain economic development initiatives being undertaken by CCADC in the Urban Renewal Area; and (b) the use of tax increment financing by the City to pay the costs of the City's Urban Renewal Administration and Professional Support Program; and, notice of a public hearing by the Board, on the proposed Amendment was heretofore given in strict compliance with the provisions of Iowa Code 403, and the Board has conducted said hearing on June 22, 2021; and, copies of the Amendment, notice of public hearing and notice of a consultation meeting with respect to the Amendment were mailed to the Charles City Community School District and Charles City, Iowa; the consultation meeting was held on June 4, 2021; and responses to any comments or recommendations received following the consultation meeting were made as required by law; it is resolved by the Board as follows: Section 1-The Amendment, attached hereto and made a part hereof, is hereby in all respects approved; Section 2-It is hereby determined by this Board as follows: A. The Projects proposed under the Amendment conform to the general plan for the development of the County. B. The Projects proposed under the Amendment are necessary and appropriate to facilitate the proper growth and development of the County in accordance with sound planning standards and local community objectives. C. It is not anticipated that families will be displaced as a result of the County's undertakings under the Amendment. Should such issues arise with future projects, then the County will ensure that a feasible method exists to carry out any relocations without undue hardship to the displaced and into safe, decent, affordable and sanitary housing. Section 3-All resolutions or parts thereof in conflict herewith are hereby repealed, to the extent of such conflict. Motion carried 3-0.

Schwickerath/Kamm moved to approve Res #30-21* Resolution setting a date of meeting at which it is proposed to approve a Development Agreement with Charles City Area Development Corporation, including annual appropriation tax increment payments: Floyd County, Iowa, pursuant to and in strict compliance with all laws applicable to the County, and in particular the provisions of Iowa Code 403 of the Code of Iowa, together with the City of Charles City, Iowa has adopted an urban renewal plan for the Southwest Bypass Urban Renewal Area; and, this Board has adopted ordinances providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Iowa Code 403.19 and establishing the fund referred to in Subsection 2, which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the County for the payment of the principal of and interest on indebtedness incurred under the authority of Section 403.9 to finance or refinance in whole or in part projects in the Urban Renewal Area; and, the County proposes to enter into a certain development agreement with the Charles City Area Development Corporation in connection with the provision of services, programs and initiatives for the promotion of economic development in the Urban Renewal Area; and, the Development Agreement would provide financial incentives to the ADC including certain annual appropriation incremental property tax payments in an amount not to exceed \$55,500 under the authority of Section 403.9(1), such payments being in addition to the funding being provided to the ADC from other sources of County revenues; and, it is necessary to set a date for a public hearing on the Development Agreement and the TIF Payments, pursuant to Section 403.9; it is resolved by the Board: Section 1-This Board shall meet on July 13, 2021, at 1:15 p.m., electronically and/or at the Floyd County Courthouse Assembly Room, Charles City, at which time and place proceedings will be instituted and action taken to approve the Development Agreement and to authorize the TIF Payments. Section 2-The County Auditor is hereby directed to give notice of the proposed action, the time when

and place where said meeting will be held, by publication at least once not less than four days and not more than twenty days before the date of said meeting in a legal newspaper of general circulation in the Floyd County. Section 3-All resolutions or parts of resolutions in conflict herewith are hereby repealed. Section 4-This resolution should be in full force and effect immediately upon its adoption and approval. Motion carried 3-0.

Kamm/Schwickerath moved to approve the FY22 County Engineer’s Contract and Agreement. Motion carried 3-0.

Kamm/Sheriff moved to approve FY22 wage/salary certifications provided for all offices except the Sheriff and Child Support Recovery departments which will be certified on July 1. Motion carried 3-0.

Supv Schwickerath excused himself from the meeting.

Kamm/Tjaden moved to accept the resignation of Wayne LaCoste effective June 21, 2021. Motion carried 2-0.

Tjaden/Kamm moved to approve the hiring of Tracy Sindt as the Administrative Assistant/Secretary in the County Engineer’s Department. Motion carried 2-0.

Kamm/Tjaden moved to update section 3.4A Overtime, Flex Time and Compensatory Time in the Employee Handbook from 24 hours to 40 hours with respect to “The employee will be able to accumulate up to a total of 24 hours of compensatory time during the fiscal year.” Motion carried 2-0.

Engineer’s Report: Dusten Rolando, County Engineer, provided his timesheet and foreman’s notes. The 28E with the City of Floyd for the 3rd Avenue Farm to Market extension has been approved by the city council and is ready for filing with the state. Rolando updated the Board that he has not heard back from the Dept of Transportation regarding an e-mail notification that the Board did not approve the pre-construction agreement with the extra frontage roads along the Avenue of Saints, provided ingress/egress suggestions, and concerns of the FTM extension in Floyd seal coat not holding up. Crews have doing Durapatch fixes and mowing, not much blading. Collection site staff has asked for Board consideration to change hours of service. The Collection site will be closed on July 3 but open June 28. The 180th St bridge project started yesterday with detour setup on the Avenue; contract rock has been put down in this area. A day labor box culvert project on 170th St, west of T38 will start on July 1; Drainage District #3 Main will be relayed as part of the project cost. Other day labor projects are by Colwell and on Jersey Ave. Supv Tjaden will visit with Rolando about Drainage District 2 issues brought up.

Law Enforcement Center (LEC)/Courthouse Project: Tjaden/Kamm moved to reject PCO #73 Emergency Power at Inmate Elevator for \$3,526 and approve PCO #78 Moving Inmate Elevator Feed for \$2,322.39. Motion carried 2-0. Kamm/Tjaden moved to approve PCO #76 Modify Sprinkler Control Wiring for \$14,195.64. Motion carried 2-0. Kamm/Tjaden moved to approve PCO #77 Credit for Not Painting Garages. Motion carried 2-0. Other discussion included an option to sheetrock third and fourth floor inmate hall in lieu of installing security grills, possibly having to relocate the door for the cut through between the atrium and assembly room, replacing pedestal seats with swivel seats in the handicap cells, dented frame for the sheriff office window, the book-out window is not the correct thickness but could be installed so the facility could open and the window replaced at a later date, there could be delays in millwork cabinet installation due to the contractor overbooking, Cole Excavating intends to come onsite one time to put dirt fill in the grass areas and finish the parking lot, and Tjaden has requested an updated project schedule timeline.

Kamm/Tjaden moved to adjourn. Motion carried 2-0.

**This is a summary of the resolution; full text of resolutions may be inspected during normal business hours in the Floyd County Auditor’s office and at www.floydcoia.org.*

ATTEST: _____
Gloria A. Carr
Floyd County Auditor

Linda Tjaden, Chair
Floyd County Board of Supervisors