



FLOYD COUNTY BOARD OF HEALTH

FLOYD COUNTY COURT HOUSE
101 SOUTH MAIN
CHARLES CITY, IA 50616-2756
(641) 257-6145

BOARD OF HEALTH MINUTES

JULY 26, 2021

Members Present: Dr. Lisa Kapler, Dave Tice

Members Present by Phone: Rosemary Tobin

Members Absent: Denise Pavlovich, Dr. Scott Hansen

Others Present: Linda Tjaden, Floyd County Board of Supervisors; Gail Arjes, Floyd County Public Health/Home Health Care; Jeff Sherman, Floyd County Environmental Health; Erin Barkema, Iowa Department of Health

Others Present by Phone: None

Meeting called to order at 5:20 by Dr. Lisa Kapler

Agenda reviewed. Motion made by Dave Tice to approve the agenda as presented, seconded by Rosemary Tobin, motion carried.

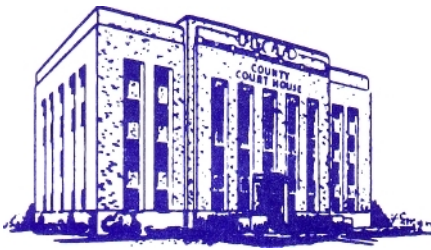
Minutes from the May 17, 2021 meeting reviewed, unable to approve as members present were not all at the meeting. Tabled until September meeting.

Gail Arjes, Floyd County Public Health/Home Health Care

Fiscal Year End Budget reviewed. Expenses at 98.47% and income at 121.62%. No concerns noted.

YTD budget, no information to present as FY22 started July 1, 2021.

Policy and procedure manual reviewed no changes made. Motion made by Dave Tice to approve policy/procedures for FY22, seconded by Rosemary Tobin, motion carried.



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Preparedness Plan reviewed. Changes are expected in the coming months and years as Public Health works on a after action plan regarding COVID response. The Preparedness Plan is a basic outline of response for various scenarios. Motion made by Rosemary Tobin to approve the Preparedness Plan for FY22, seconded by Dave Tice, motion carried.

Reviewed wage policy for LPNs, Medical Assistants, RN's, and HCA's. Starting wages have not been changed since 2018 and are low compared to nurses' wages in other areas. Public Health had very few applicants for the nursing position and two declined the position due to low wage. Suggested to increase LPN starting wage to \$20.00 per hour, Medical Assistants to \$14.00-\$16.00 depending on experience per hour, Registered Nurses to \$24.00 per hour, Registered Nurses with a BSN to \$25.00 per hour and Home Care Aides to \$14.00 per hour. Home Care Aides would also have increases as they accumulate hours. All staff would receive a possibly increase after their 6-month probationary period. Motion made by Dave Tice to approve the mentioned wage increases, seconded by Rosemary Tobin, motion carried.

Home Health update given. Stacy, Clinical Manager continues to conduct chart audits and reviews. No concerns noted with increases infection rates. No COVID cases among staff or patients. Referrals have continued to be steady. No concerns noted.

COVID discussion was held. Public Health continues to take walk ins for COVID vaccine. Currently Public Health only has Moderna. Pfizer needs to be ordered in lots of 450 and cannot justify ordering that much vaccine at one time due to the low call volume of inquiries. Have investigated partnering with a neighboring county to split vaccine. Nursing staff spent a couple days at the Floyd County Fair to offer COVID vaccine, no vaccine was given. Staff brainstorming ideas to get vaccine and educate those who are unsure.

Jeff Sherman, Floyd County Environmental Health

Year end budget Jeff had only \$305.97 left in his budget.

Septic and well update we have had 21 septic's installed so far this year and 8 new wells have been installed.

Jeff has received four nuisance complaints from neighbors of a property located at 1539 Rock Grove Ln. The owner of the property has been hauling in junk and dumping it in the yard. Per our nuisance complaint ordinance, the Board of Health must review the complaint and direct the administrator to take the next step and send a letter to the



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property owner to clean up the property. Motion made by Dave Tice, seconded by Rosemary Tobin for Jeff to send a letter to the property owner.

Jeff has started doing pool inspections again and has completed three so far this year.

Next meeting will be held September 20, 2021 at 5:30 PM at the Floyd County Public Health/Home Health Care office located at 1003 Gilbert St., Charles City, Iowa.

Minutes taken by:

Gail Arjes, R.N.